



Established in 1937, Marquis is Canada's largest book manufacturer, offering the best solutions in the field of publishing and communications to thousands of content owners in Canada, the United States and Europe. Marquis has experienced solid growth exceeding 200% in the last five years. Today our team includes more than 600 employees in six business locations across Canada: Montmagny, Quebec City, Louiseville, Sherbrooke, Montreal, and Toronto.

COMPLIANCE AND ENVIRONMENTAL COORDINATOR

Would you like to contribute to the expansion of our organization?

Marquis is currently looking for a **Corporate Compliance and Environmental Coordinator** to join its team.

The work place can be located on **one** of the following Marquis sites: **Louiseville, Quebec, Sherbrooke, Montmagny, Montreal or Toronto**. This is at the preference of the Compliance and Environmental Coordinator.

The role may be performed on a **telecommuting basis**.

Benefits offered to the Compliance and Environmental Coordinator:

- Stimulating and diversified position;
- Friendly work environment;
- Flexible schedule;
- Great autonomy in the performance of work;
- Group insurance and pension plan with company contribution from the first day of work;
- Reimbursement for a sports activity;
- Employee Assistance Program (EAP).

Responsibilities of the Compliance and Environmental Coordinator:

- Actively support Marquis in ensuring that all operations are carried out in accordance with current standards such as health, safety at work, environmental principles, etc.;
- Leading projects to review the company's various processes in order to integrate mechanisms that ensure compliance with the standards in force;
- Carry out environmental assessments in order to identify needs and propose recommendations to operations and management;
- Identify corrective or improvement measures for each site with the people responsible for operations and offer them technical assistance;
- Implementing systems for monitoring and verifying the standards in force;
- Carry out environmental records;
- Compile annual data and reports required by government authorities;
- Identify opportunities for waste minimisation and recycling.

Skills required becoming a compliance and environmental coordinator:

- Bilingualism;
- Ability to analyze, synthesize and conceptualize;
- Communication skills;
- Environmental, engineering or other relevant training.
- Ability to travel (have a driving licence) as required between plants;
- Proficiency with software such as Microsoft Word and Excel.

Are you interested in the position of Compliance and Environmental Coordinator?

Please send your application to the following address: candidature@marquislivre.com or contact **Mayra Lacharité** directly at **819-228-0607**.

We thank all applicants for their interest; however only those selected for interview consideration will be contacted. Marquis encourages applications from all qualified candidates and is committed to providing accessible employment practices that comply with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA). If you require accommodation during any stage of the recruitment and selection process, please notify Human Resources.